

# Enterprise Print Management

A More Efficient Use of Resources

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# Enterprise Print Management

- A holistic approach to fulfill the document printing needs of DEP
- Result is a more efficient use of resources with reduced costs
- Well documented industry trend in both private and public sectors
- Synergy of Green Team, OIM, and DEP goals

# Current Printing Environment

Inventory consists of more than 175 devices including both shared and private printers:

- Low volume/personal printers
- Workgroup printers
- MFPs (combined copier, fax, printer, scanner)
- Specialty printers
  - Labels
  - Plotters

# Management models

## Printers

- “Owned” by individual business units
- Decision on models and quantity made by unit
- Supplies purchased by unit
- Units pay maintenance contracts >\$20k/year

## Copiers

- Agency resources- pooled copier budget
- Decision on models and quantity made by OIM
- Supplies purchased by OIM using copier budget
- OIM manages maintenance via contract

# Changes in Printing Environment

- Widespread use of MFPs has blurred the difference between printers and copiers
- Two distinct management models no longer makes sense for DEP
- Maintaining the current hardware inventory has become problematic and wasteful of resources

# Current Issues

- Excess printing capacity
- Obsolete hardware remains in service indefinitely
- Supply inventory required for many different models duplicated across business units
- Sporadic replacement/refresh of hardware

# Solutions

- 1) Determine required printing capacity and reduce hardware inventory to match needs
  - Assess need for personal printers
  - Establish strategic preference for high capacity MFPs
  - Surplus obsolete hardware
- 2) Enable energy management on all capable printers (wake and sleep schedules)
- 3) Establish enterprise print management model budget and transfer from business units to OIM all responsibility for provisioning of print services

# Challenges

- Perceived loss of control by business units and re-alignment of budget
- Individuals unwilling to give up an unjustified personal printer
- May require walking a little further to nearest printer
- Security concerns
- OIM resources to support centralized print management



# Challenge Mitigation Strategy

- Loss of control is offset by the benefit of receiving print management services
- Individuals must be made aware of cost of wasting resources
- Walking is good for ones' health!
- Secure document printing enabled
- Software solution for managing printer configuration and supply ordering

# Benefits

- ✓ Reduced energy consumption- “lead by example”
- ✓ Lowered printing costs
- ✓ Improve replacement budgeting
- ✓ Centralized print management
- ✓ Simplified supply requisition